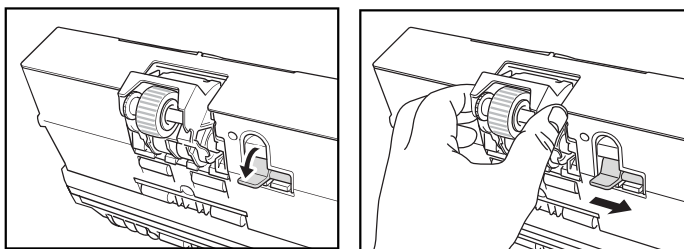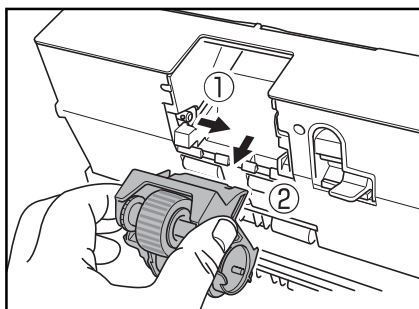**IMPORTANT**

Do not force the upper unit to close. Doing so may damage the scanner.
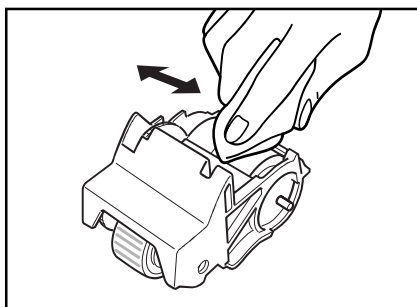
Cleaning the Roller Unit

1 Push the roller lock lever down. While supporting the roller unit with your hand, slide the roller lock lever to the right.
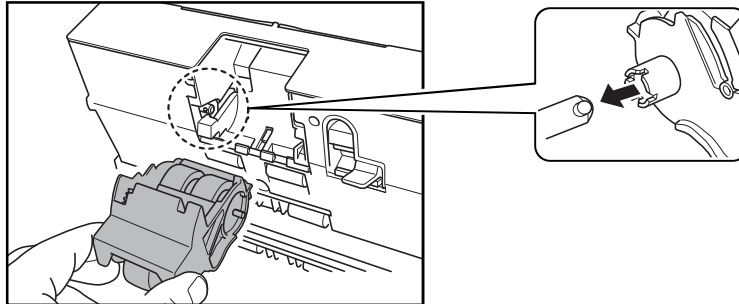

2 Move the roller unit to the right ① and then pull it out ②.

3 Wipe the removed rollers with a cloth that has been moistened with water and thoroughly wrung out.
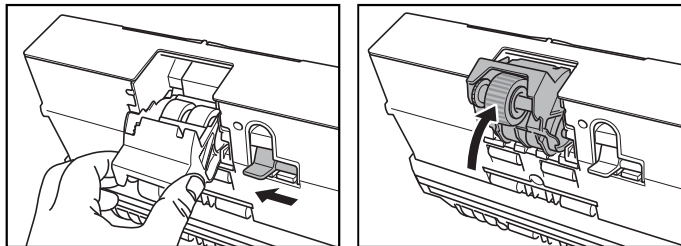
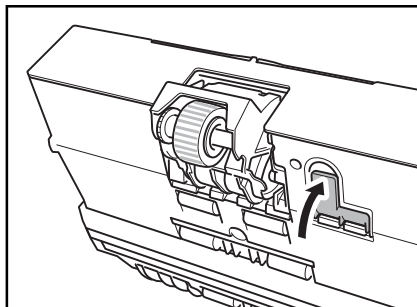*4* Align the cutout on the roller unit with the shaft pin on the main unit.

📖 **Note**

If the cutout and pin do not fit, rotate the roller until the parts are properly matched.

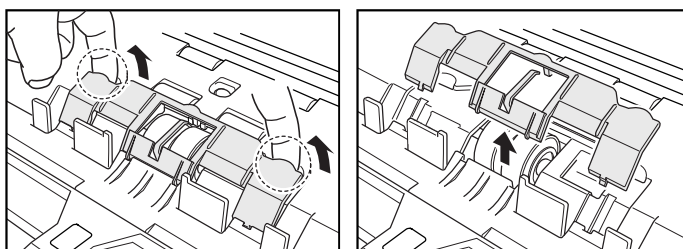*5* Slide the roller lock lever to the left and raise the roller unit into position.

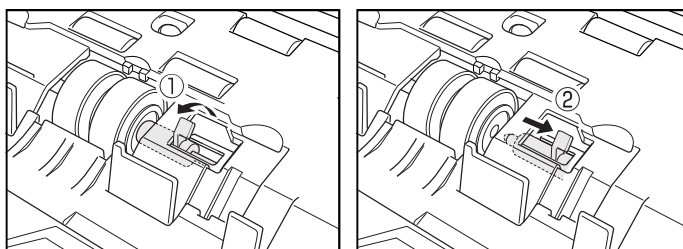*6* Push the roller lock lever up to lock the roller unit.
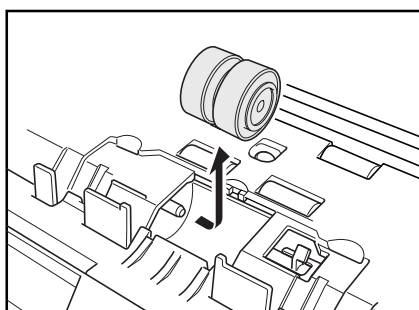
Cleaning the Retard Roller

1 Insert a finger of each hand into the grooves on both ends of the roller cover and remove the cover.
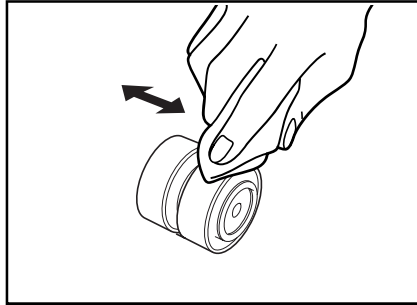

2 Move the roller lock lever down and forward (①,) and then slide it to the right (②.)
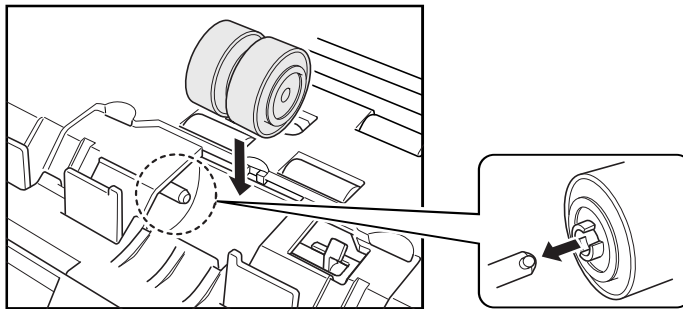

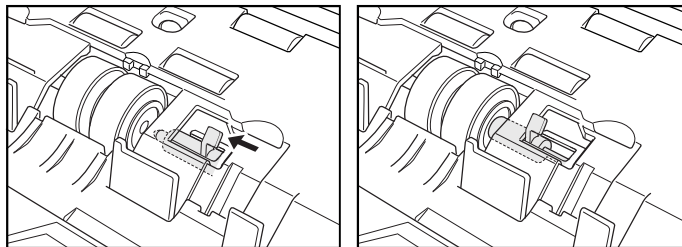**3** Shift the retard roller to the right to remove it.

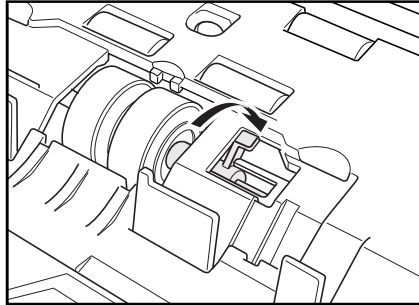**4** Wipe the removed retard roller with a cloth that has been moistened with water and throughly wrung out.

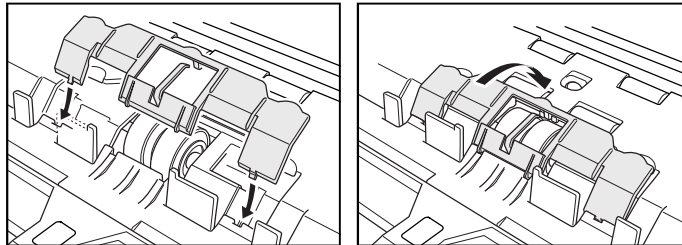**5** Position the retard roller so the notch in the roller is facing the scanner's shaft.

6 Slide the roller lock lever to the left, and insert it into the retard roller slot.

7   Push the roller lock lever towards the back of the scanner to lock the retard roller into place.

8   Replace the roller cover.

9   Push the center of the roller cover down and make sure that it clicks into place.